

ALPINE ART CENTER

WEDDINGS & EVENTS & RECEPTIONS

PRICING & POLICIES



Photo by Logan Walker.

Updated 03/27/19

ALPINE ART CENTER



OUR STORY

At the Alpine Art Center, we want your event to not only be a special day, but a once in a lifetime experience. With over 20 years of experience, our friendly staff takes a hands-on approach and will be here every step of the way. From our incredible food selection to our beautiful room setup and our thoughtful final touches, we make sure everything is perfect and unique.

The Alpine Art Center offers many amenities within our elegant venue. Your guests will enjoy the breathtaking views of the nearby mountain ranges. These picturesque views combined with our lush greenery create the perfect atmosphere for any event, whether it is an exquisite wedding reception, corporate party or meeting, relaxing retreat, or school dance, we will strive to make it the very best. Surrounded by a beautiful garden, stunning water features, our very own sculpture park, and a gorgeous art gallery, we are the perfect place for your next event.

VERSATILITY

Our Event Director and Event Coordinator will work with you every step of the way to ensure you have everything you need, whether you are celebrating a wedding reception or ceremony, company party, birthday, or any other meeting we are happy to accommodate your specific needs.

We have a professional staff to cater your

event with buffet style and plated meal options. The Alpine Art Center offers you a chance to experience food at its finest, without any hidden or mandatory service charges.

Step inside one of the most versatile venues you will find and let us help you create memories you'll remember for years to come.

CONTACTUS

Phone

P: 801-763-7173

Email

info@alpineartcenter.com

 Alpine Art Center

 alpineartcenter

 Alpine Art Center - Venue



Photo by Logan Walker.

WEDDING RENTAL PRICING

Monday-Wednesday	Thursday	Friday-Saturday
• 10am-3pm \$800	• 10am-3pm \$1,000	• 10am-3pm \$1,000
• 5pm-10pm \$1,200	• 5pm-10pm \$1,600	• 5pm-10pm \$1,800
• 10am-10pm \$1,600	• 10am-10pm \$2,000	• 10am-10pm \$2,200

INCLUDES

- Banquet Room
 - 10 Round Tables 60"
 - 2 Banquet Tables 8'
 - Teakwood Chairs (80)
 - Cake Table
 - Buffet Area
 - Sign In Table
 - Access to Art Gallery
 - Event Hostess
 - Bride's Room
 - Groom's Room
 - Set-Up & Take Down Microphone
 - Sound System
 - 3 Floor Easels
 - Full access to gardens
 - *72" Polyester linen overlays
 - 10 Off White Floor length linens
- * Polyester overlay linen colors: White, Ivory, Black, Red, Forest Green, and Burgundy. Additional colors available for additional price.

Ending time for day events and starting time for evening events will be strictly adhered to. Times listed above include setup and takedown.

Additional tables, linens, dinnerware, and chairs may be rented for an additional charge. Holidays are subject to a higher rental fee. Inquire with Event Director for pricing.

Prices effective: April 1st, 2019. Price does not include local sales tax (7.15%). Pricing and tax subject to change.

SOCIAL EVENTS RENTAL PRICES

LIFE CELEBRATIONS Birthdays parties, anniversaries, etc.

Monday-Wednesday	Thursday	Friday-Saturday
<ul style="list-style-type: none"> • 10am-3pm \$800 • 5pm-10pm \$1,200 • 10am-10pm \$1,600 	<ul style="list-style-type: none"> • 10am-3pm \$1,000 • 5pm-10pm \$1,600 • 10am-10pm \$2,000 	<ul style="list-style-type: none"> • 10am-3pm \$1,000 • 5pm-10pm \$1,800 • 10am-10pm \$2,200

INCLUDES

- Banquet Room
 - 10 Round Tables 60"
 - 2 Banquet Tables 8'
 - Teakwood Chairs (80)
 - Cake Table
 - Buffet Area
 - Access to Art Gallery
 - Event Hostess
 - Set-Up & Take Down Microphone
 - Sound System
 - 3 Floor Easels
 - Full access to gardens
 - *72" Polyester linen overlays
 - 10 Off White Floor length linens
- * Polyester overlay linen colors: White, Ivory, Black, Red, Forest Green, and Burgundy.
Additional colors available for additional price.

SCHOOL DANCES

DANCE ONLY

Monday-Wednesday

5pm-10pm \$1,000

Thursday

5pm-10pm \$1,400

Friday-Saturday

5pm-10pm \$1,600

SENIOR DINNER+DANCE A \$500 minimum catering order is required.

Monday-Saturday

5pm-10pm \$1,000

INCLUDES

- Banquet Room
 - 10 Round Tables 60"
 - 2 Banquet Tables 8'
 - Teakwood Chairs (80)
 - Cake Table
 - Buffet Area
 - Access to Art Gallery
 - Event Hostess
 - Set-Up & Take Down Microphone
 - Sound System
 - 3 Floor Easels
 - Full access to gardens
 - *72" Polyester linen overlays
 - 10 Off White Floor length linens
- * Polyester overlay linen colors: White, Ivory, Black, Red, Forest Green, and Burgundy.
Additional colors available for additional price.

CORPORATE/RECITALS Minimum two hour rental. Includes 80 Teakwood chairs.

Monday-Wednesday

• \$150/per hour

Thursday-Saturday

• \$150/per hour
Can be booked with no more than 30 days in advance.

POLICIES

BUSINESS HOURS

The Alpine Art Center is open Monday-Friday from 9am-5pm by appointment only. To schedule a tour, visit the venue, or finalize your event call 801-763-7173.

RESERVING YOUR DATE

To reserve a date, a deposit of half the rental fee is required and contract must be signed. Payments may be made by cash, check, or credit card. We currently accept Visa, Mastercard, and Discover.

Final payments for events will be made 2-3 weeks prior to event date on a business day.

CANCELLATIONS, REFUNDS, AND TRANSFERS

Cancellations: All cancellations and transfers must be made in writing (or email to info@alpineartcenter.com) and are subject to a \$100 minimum administration fee. Rental items once paid for, are non-refundable. All catering once paid for, is non-refundable. The deposit is non-refundable.

Transfers: The renting party will be charged a \$100 administrative fee to change event dates. Dates can be changed as long as there is availability.

Refunds: Rental items, once paid for, is non-refundable. All catering once paid for, is non-refundable. The deposit is non-refundable.

EXTENDED RENTAL HOURS

You may extend your rental time for \$150/hr.

CEREMONIES & OUTDOOR RECEPTIONS

- | | |
|---|-------|
| • Indoor ceremony (Includes rehearsal, chair set up take down, and music) | \$175 |
| • Outdoor ceremony (Includes rehearsal, chair set up take down, music, and shepherd hooks) | \$225 |
| • Outdoor Reception(Includes 10 tables, black iron rod chairs, music, set up and take down) | \$300 |

*Outdoor Reception will be charged if 5 or more tables are set up outdoors and/or if the food is served outdoors.

CATERING

The Alpine Art Center does in house catering. We have an excellent staff that prepares your food on location so that it is the best possible for your event. We use the freshest and highest quality products to ensure your complete satisfaction. For self-catered events, there is a \$200 cleaning fee and is required to follow all rules outlined in the contract.

EQUIPMENT FOR RENT

Projector	\$50
Includes HMDI input, Blu-Ray, or DVD Player.	
37" TV	\$35
Includes HMDI input, Blu-Ray, or DVD Player.	
Centerpieces (per table)	\$5.⁰⁰
Choose from black lanterns, hurricane lamps, or a fishbowl.	
12" circular mirror (each)	\$2.⁰⁰
Seasonal Greenery (each)	\$2.⁰⁰
Decorative Canopy (included in rental)	
Add color to the canopy	\$50
Take down the canopy	\$1,000
Additional Tables (Round 60". Per table)	\$30
Includes table, 8 chairs, off white floor length linen, and polyester overlay.	



Photo by Breanna White

SPECIALTY LINENS

See Event Coordinator for color options. \$50 delivery charge for all specialty linens. There is an additional fee for the Alpine Art Center Staff to tie chair sashes.

Chair Sashes

\$1.00-\$1.50 each

Bridal Satin, Pintuck

Overlays

\$8 each

Bridal Satin, Pintuck

Table Runners

\$4 each

Bridal Satin, Pintuck

Floor Length Linens

\$19.00 each

Bridal Satin, Pintuck



ALCOHOL POLICY

Liability and Responsibilities

ALCOHOL CHARGE \$200

This charge includes a 60" round table with off white skirting and overlay, chilling of alcohol day of event only, and use of ice machine. This includes extra clean-up involved due to alcohol usage.

REQUIREMENTS

A **Licensed Bartender is required** on duty while alcohol is available. Bartender certification must be provided to the Alpine Art Center before service is allowed. We suggest one server per 100 guests. Our staff is not permitted to handle alcohol nor touch/dispose of glasses. Disposing of alcohol during and after the event is the responsibility of the renting party.

RENTING PARTY

The Alpine Art Center is renting the facility to you as a private party and informs you of your sole liability and responsibility for you, your guests, and the handling and purchase of alcohol.

An independent agreement shall be made between you and the Licensed Bartender for their responsibilities. The bartender is not under the employment of the Alpine Art Center.

Renting parties shall furnish all alcohol, garnish, mixers, glasses, straws, napkins, etc. Your bartender may be able to provide these items. We recommend wine and beer to reduce any liability that may arise from stronger alcohol use.

All Alpine Art Center catering rules, policies, and costs apply.

SELF-CATERING POLICIES

These policies are to help ensure you have a most pleasant experience and event while at the Alpine Art Center. The renting party will be acting personally, or as the professional caterer, and as such understands and has agreed to the following by way of contract:

ACCEPTABLE TO USE

- Sinks
- Kitchen Counter Tops
- Serving Carts
- Buffet Serving Tables
- Buffet Area
- Ice Maker
- Trash Cans
- Trash Liners (provided)
- Refrigerator

NOT ACCEPTABLE TO USE

- Ovens & Stoves
- Freezers
- Utensils (knives, tongs, spatulas, etc.)
- Silverware
- Glassware
- Aprons
- Dishtowels
- Any items in drawers & cabinets

CATERER OR THOSE CATERING FOR RENTING PARTY

All food must come prepared. Please bring in your aprons, heating sources (crock pots, waffle makers), dish towels, utensils, etc. The Alpine Art Center will only provide trash cans, trash liners, broom, dustpan, and mop. The renting party and/or caterer is responsible for emptying all trash cans to the outside dumpster and wiping off all countertops (cleaner will be provided). All food and other items brought in must be taken out at the end of the event by renting party and/or caterer.

The Alpine Art Center will look for cleanliness, damage, and if any items above have been used. The renting party will be charged an additional fee of \$200 if any of the above rules have not been adhered to.

For any questions regarding this policy, speak to the Event Director (before the event) or Event Host (during the event).

Sincerely,

Alpine Art Center Management

ALPINE ART CENTER

450 SOUTH ALPINE HIGHWAY
SUITE 100
ALPINE, UT 84004
PHONE 801-763-7173

www.alpineartcenter.com

 Alpine Art Center

 alpineartcenter

 Alpine Art Center - Venue



Photo by Logan Walker